

Annual Members' Meeting/Annual General Meeting
Minutes of the meeting held Thursday, 18 July 2019, St Nicholas' Hospital, Newcastle
3.00 - 4.30 pm

Present:

Ken Jarrold	Chair
John Lawlor	Chief Executive
Margaret Adams	Public Governor
David Arthur	Non-Executive Director
Les Boobis	Non-Executive Director
Russell Bowman	Service User Governor – Neurological Services
Andrew Davison	Service User Governor – Learning Disabilities
James Duncan	Deputy Chief Executive and Executive Director of Finance
Cath Hepburn	Public Governor – North Tyneside
Veronica Jones	Appointed Governor
Claire Keys	Staff Governor (Clinical)
Denise Porter	Community and Voluntary Sector Governor
Lisa Quinn	Executive Director of Commissioning and Quality Assurance
Fiona Regan	Carer Governor – Learning Disabilities
Michael Robinson	Non-Executive Director
Bill Scott	Public Governor for Northumberland
Lynne Shaw	Executive Director of Workforce and OD (Acting)
Bob Waddell	Staff Governor (Non-Clinical)
Jack Wilson	Service User Governor – Children and Young People's Services

In attendance:

Jennifer Cribbes	Corporate Affairs Manager
Debbie Henderson	Deputy Director of Communications and Corporate Affairs
Lionel Joyce	Guest Speaker
Mark Kirkham	Mazars LLP
Trust members'	39 Staff and 16 Public members

Agenda Item	Discussion	Action
1/19	Chair's Introduction Ken Jarrold, Chair, opened the meeting and welcomed all attendees to the Trust's Annual Members' Meeting and Annual General meeting	
2/19	Minutes of the Annual Members' Meeting 19 July 2018 The minutes were accepted as a true and accurate record of the meeting.	

<p>3/19</p>	<p>Chief Executive's Report 2018/19</p> <p>John Lawlor, Chief Executive, spoke of some of the many Trust's achievements during 2018/19.</p> <p>John stated that despite the continued pressures on the NHS, the Trust continued to perform well and maintain safe, high quality care and treatment for service users and their carers.</p> <p>John referred to the Trust's ongoing work with colleagues in Cumbria Partnership NHS Foundation Trust (CPFT) to ensure the smooth transition of mental health and disability services in North Cumbria to the Trust on 1st October 2019. He highlighted the opportunity for both Trust's to learn from one another and the hard work of colleagues both in CPFT and the Trust in ensuring that services continue to improve across the region.</p>	
<p>4/19</p>	<p>A Governor's story</p> <p>Jack Wilson, Children and Young People's Services, Service User Governor, delivered a presentation on his personal experience as a service user and latterly as a Governor in the Trust.</p> <p>Ken Jarrold thanked Jack for his interesting and emotional account of his personal journey.</p>	
<p>5/19</p>	<p>NTW Past, Present and Future</p> <p>Guest speaker, Lionel Joyce shared his journey both as a service user of mental health services and his career in the NHS spanning from 1973.</p> <p>Lionel told his story which focused on the challenges of stigma associated with mental health issues, substance misuse and the impact of this on care and treatment. He also reflected on his time working for the NHS eventually concluding in his role as Chief Executive of Newcastle City Health NHS Trust, and emphasised the importance of valuing service user experience when recruiting to the workforce.</p> <p>Lionel also talked about some of the major health initiatives he helped to implement to support the delivery of, and improvement in mental health services and discussed how treatment and care had change and developed over the years.</p> <p>Ken Jarrold thanked Lionel for attending and sharing his personal journey.</p>	
<p>6/19</p>	<p>Annual Report 2018/19 and Annual Magazine</p> <p>Ken Jarrold formally presented the Trust's Annual Report for 2018/19 and informed attendees that copies were available at the meeting, along with the Trust's Annual magazine, which this year, had a theme of 'Hope'.</p>	

<p>7/19</p>	<p>Financial Report and Annual Accounts 2018/19</p> <p>James Duncan delivered a presentation detailing the Trust’s financial report and annual accounts for 2018/19. James provided information in relation to the Trust’s end of year accounts which included detail on income and expenditure and capital expenditure.</p> <p>Despite 2018/19 being another challenging year for the NHS, James stated that the Trust continued to perform well meeting key financial targets, with the Trust exceeding the control total at the year-end. As a result, the Trust received all core Provider Sustainability Funding (PSF) and became eligible to receive incentive and bonus PSF funding.</p> <p>Excluding revaluations and impairments, the Trust generated a surplus of £7.8m, consisting of £2.6m Trust generated surplus and as a result of the Trust meeting its performance targets and exceeding its control total, £2.0m core PSF funding and £3.2m incentive and bonus PSF funding.</p>	
<p>8/19</p>	<p>External Audit – Management Letter</p> <p>James Duncan referred to the External Audit Management letter, stating that an audit had been completed on the Annual Accounts and Annual Report for the year ended 31 March 2019. These were found to be a true and fair account of the Trust’s financial position and performance.</p>	
<p>9/19</p>	<p>Questions from the Public</p> <p>Ken Jarrold invited questions from the public.</p> <p>A member of the public queried the rationale for the Trust’s decision to take on services from CPFT and asked for assurances that the potential impact on current NTW services would not be adversely impacted.</p> <p>John Lawlor explained the process and emphasised that the decision to transfer services to NTW followed concerns raised by Regulators, NHS England and NHS Improvement in relation to the quality and safety of some of clinical services. Commissioners requested that both organisations consider options in relation to the provision of care North Cumbria.</p> <p>The Board of Directors of both CPFT and NTW approved the decision to transfer services following an extensive period and process involving the development of a full business case and detailed due diligence which included the Board’s detailed review of the risks associated with the transfer.</p> <p>John advised that by delivering specialist mental health and learning disabilities services on a wider geographical footprint would lead to the development of sustaining improved quality care, opportunities to address recruitment issues and retaining high quality staff. The Boards of both organisations felt that improving access to a wider range of specialist services to the people of North Cumbria and the North East was of paramount importance.</p>	

<p>10/19</p>	<p>Video of the Year</p> <p>Ken Jarrold introduced the Trust’s annual video entitled, ‘Hope’. The video was introduced by service users and number of Peer Support Workers: Paul Nicol, Martin Graham, Chris Reader, Aimee Wilson and Graham Errington. The video was made to engage with people who are losing, or have lost hope, with the aim of connecting with peers by sharing darker days, to go on to share hope and help a person find or maintain a recovery path through hope.</p> <p>Ken thanked those presenting the video for their remarkable work in producing the video.</p>	
<p>11/19</p>	<p>Close</p> <p>Ken Jarrold formally thanked the attendees and stall holders for attending the meeting.</p> <p>There being no further business, the meeting was formally closed.</p>	