



Northumberland,  
Tyne and Wear  
NHS Foundation Trust

## EXTRAORDINARY MEETING OF THE COUNCIL OF GOVERNORS

Thursday, 21 December 2017, Committee Dining Room,  
St Nicholas' Hospital, Gosforth, Newcastle, NE3 3XT, 12.30-1.30pm

### Draft Minutes

#### Present:

Alexis Cleveland	Acting Chair
Margaret Adams	Public Governor, South Tyneside
Colin Browne	Carer Governor, Older Peoples Services
Michael Butler	Public Governor, Sunderland
Anne Carlile	Carer Governor, Adult Services
Andrew Fothergill	Service User Governor, Adult Services
Fiona Grant	Service User Governor, Adult Services
Claire Keys	Staff Governor, Clinical
Austin O'Malley	Public Governor, Newcastle/Rest of England and Wales
Daniel Nettle	Newcastle University Governor
Peter Okey	Staff Governor, Medical
Pauline Pearson	Northumbria University
Denise Porter	Community and Voluntary Sector
Rachel Simpson	Service User Governor, Learning Disability Services
Jack Wilson	Service User Governor, Children and Young Peoples Services
Cheryl Wright	Public Governor, Gateshead

#### In attendance:

Caroline Wild	Deputy Director, Communications and Corporate Relations
Jennifer Cribbes	Corporate Affairs Manager
Wendy Pinkney	Corporate Affairs Officer

#### Governor Support:

Ray Bryan	Carer to Rachel Simpson
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#### Apologies:

Victoria Bullerwell	Staff Governor, Non Clinical
Cath Hepburn	Public Governor, North Tyneside
Lucy Reynolds	Service User Governor, Neurological
Lisa Strong	Staff Governor, Clinical
Allison Thompson	Gateshead Council
Bob Waddell	Staff Governor, Non Clinical Services

Item	Discussion
	<p><b>Welcome and Introductions</b></p> <p>Following a round of introductions, Alexis Cleveland welcomed everyone to the meeting and in particular the three new governors who had recently joined the Council. Alexis confirmed that the meeting was quorate.</p>
1.	<p><b>Apologies for absence</b></p> <p>Apologies for absence were noted as above.</p>

2.	<p><b>Appointment of the Chair</b>  Alexis Cleveland outlined the reason for calling an extraordinary meeting to appoint a new Chair for the Trust and thanked governors for taking the time to attend.</p> <p>Alexis reflected on the process taken so far, led by the Nominations Committee on behalf of the Council of Governors, to appoint a new Chair of the Trust. This followed Hugh Morgan Williams’ decision to stand down from the position. She confirmed that Gatenby Sanderson had been appointed again as professional advisors to support the appointment of a Chair. She added that a robust method had been followed and key attributes required for the post had been identified at a previous governor/nomination committee session were considered at the longlisting and shortlisting stages.</p> <p>Alexis explained that one of the final three candidates had withdrawn due to personal reasons.</p> <p>The interview panel included governors Fiona Grant, Austin O’Malley and Anne Carlile. Following the subsequent session on 12 December involving four focus groups, feedback was incorporated into the interview process and this assisted the panel to reach a conclusion as follows.</p> <p><b>Recommendation of the Panel:</b> To appoint Ken Jarrold, CBE, as Chair of the Trust, subject to relevant checks.</p> <p><b>The Governrors voted unanimously</b> to accept the recommendation.</p> <p>Alexis advised that depending on relevant DBS and employment checks, the aim would be for Ken to commence as Chair initially on 1 February 2018.</p>
3.	<p><b>Nomination to NHS Providers, Governor Advisory Committee</b>  Caroline Wild outlined the purpose and details of the nomination process, stating that Governors would be requested to nominate a single member of the Council for election to the committee, with a deadline date of 12 January 2018.</p> <p>Caroline proposed that in the first instance, expressions of interest be submitted to Jennifer Cribbes, Corporate Services Manager. If more than one expression is received, governors will be asked their opinions via the weekly bulletin on Wednesday, 3 January 2018.</p>
4.	<p><b>Closed Minutes for Approval – Thursday, 2 February 2017</b>  The minutes were approved as a true record.</p>
5.	<p><b>Any Other Business</b>  There being no further business the meeting was declared closed.</p>