

NORTHUMBERLAND, TYNE AND WEAR NHS FOUNDATION TRUST

COUNCIL OF GOVERNORS MEETING

Meeting Date: 6th March 2018

Title and Author of Paper: Council of Governors – Board Committee Attendance and Governor working groups.

Caroline Wild, Deputy Director of Communications and Corporate Relations.

Paper for Debate, Decision or Information: Information and decision.

Key Points to Note:

This paper sets out the arrangements for Governors Board Committee Attendance and Governor Working Groups following a full discussion at the Governors Development Session on 1st February 2018.

Outcome required: Governors are requested to:

- Support the change to ‘Governor representative’ at Board Committees,
- Note the Governor attendance at Board Committees and Working Groups as set out in the table,
- Agree to stand down the governor’s membership and communications group.

Northumberland, Tyne and Wear NHS Foundation Trust
Council of Governors Meeting
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Background

The Council of Governors undertakes its statutory duties in a number of innovative ways. This paper sets out the arrangements for Governors Board Committee Attendance and Governor Working Groups following a full discussion at the Governors Development Session on 1st February 2018.

Issues to consider

There are three key issues for governors to consider. These are:

1. Governor observers at Board Committees,
2. Governor attendees at Board Committees and Working Groups,
3. The governors membership and communications group.

1. Governor observers at Board Committees

To support the duty to hold the non-executive directors to account for the performance of the Board, nominated governor representatives have attended Board Sub Committee meetings with 'observer' status. This has been welcomed by both Governors and the Board Members and it is now proposed that the status of Governors attending committees changes from 'observer' status to 'Governor Representative' status.

This proposal recognises the value that Governors bring to the discussions and enables them to participate more fully in meetings at the discretion of the Chair.

It should be noted that committee meetings are held in private and often include highly confidential information (patient level information and commercial information.) It is therefore not possible for Governor Representatives to share detailed information about the content of the committees with other Governors. They are able to report on the performance of the Non-Executive chairs and members of those committees, and also provide assurance to governors regarding the quality of discussion and challenge. This might be particularly relevant when linking back to the Governors' Quality Group from the Quality and Performance Committee for example.

2. Governor attendees at Board Committees and Working Groups

At the Council of Governor engagement session on 1st February, the Governors considered the attendance at various committees and working groups. Several governors expressed an interest in joining the various groups which is very

welcome. Following this, the attached table sets out the full membership of each group. Following agreement by the Council of Governors, the team will contact all governors listed as attendees or reserves and ensure they are well supported and aware of their roles.

3. Governors membership and communications group

Also at the Governors engagement session on 1st February, Governors considered the membership and communications group. This has been in existence for several years and has coordinated membership activity and engagement between Governors and their constituencies. However, unfortunately the group has not met over the last two years due to lack of membership and chair. Issues that would have been considered by the membership group (for example membership events, the annual members meeting) have been presented either to the full council of governors, the steering group or have been undertaken by the central support team.

It was therefore proposed that the membership group be stood down and that other arrangements are continued, particularly through a strengthened steering group membership. This proposal was supported at the development session and is presented to the full Council for final approval.

Conclusion

The Council of Governors is therefore asked to:

- Support the change to 'Governor representative' at Board Committees,
- Note the Governor attendance at Board Committees and Working Groups as set out in the table,
- Agree to stand down the Governor's membership and communications group.

COUNCIL OF GOVERNORS

6th March 2018

Observer/Representative of Board Committees

Quality and Performance (2 Observers/Reps)	Observer	Anne Carlile	Governor Carer - Adult Services
	Observer	Margaret Adams	Governor Public - South Tyneside
	Reserve	Colin Browne	Governor Carer - Older Peoples Services
	EOI - 01.02.18	Andrew Fothergill	Governor Service User - Adult Services
Resource and Business Assurance (2 Observers/Reps)	Observer	Austin O'Malley	Governor Public - Newcastle and Rest of England & Wales
	Observer	Bob Waddell	Governor Staff - Non Clinical
	Reserve	Vicky Bullerwell	Governor Staff - Non Clinical
Audit (1 Observer/rep)	Observer	Vicky Bullerwell	Governor Staff - Non Clinical
Mental Health Legislation (2 Observers/Reps)	Observer	Fiona Grant	Governor Service User - Adult Services
	Observer	Lucy Reynolds	Governor Service Users - Neuro Disability Services
	Reserve	Colin Browne	Governor Carer - Older Peoples Services

Governor Sub-Groups/Committees

Audit Working Group	Cath Hepburn	Governor Public - North Tyneside
	Fiona Grant	Governor Service User - Adult Services
	Vicky Bullerwell	Governor Staff - Non Clinical
	Andrew Fothergill	Governor Service User - Adult Services

Quality Group NB ALL GOVERNORS ARE WELCOME TO ATTEND	Anne Carlile	Governor Carer - Adult Services
	Colin Browne	Governor Carer - Older Peoples Services
	Fiona Grant	Governor Service User - Adult Services
	Lucy Reynolds	Governor Service Users - Neuro Disability Services
	Margaret Adams	Governor Public - South Tyneside
	Vicky Bullerwell	Governor Staff - Non Clinical

Nominations Committee	Ken Jarrold	Chair
	Margaret Adams	Public Governor
	Cath Hepburn	Public Governor
	Fiona Grant	Service User/Carer Governor
	Anne Carlile	Service User/Carer Governor
	Denise Porter	Appointed Governor
	Bob Waddell	Staff Governor
	Jack Wilson	Another Governor