

Sub-Committee of the Board of Directors Terms of Reference

Meeting Name: CEDAR Programme Board

Meeting Type: Programme Board reporting to the Board of Directors

Timing & Frequency: Monthly, Third Thursday of Every Month

Personal Assistant to Committee: Programme Director PA

Reporting Arrangements: Reports to the Board of Directors

Membership:

Chair:

Non-Executive Director

Deputy Chair:

Executive Director of Finance & Deputy CEO

Members:

Executive Director of Nursing and Chief Operating Officer
 Deputy Chief Operating Officer
 Executive Director of Commissioning and Quality Assurance
 Group Triumvirate Director (Central)
 CEDAR Programme Director
 Managing Director NTW Solutions
 Deputy Director of Finance
 Associate Director (North)
 2 x Associate Director (Central)
 Project Manager (Central)
 CEDAR Project Manager
 Head of Finance and Business Development (Central)
 Head of Finance and Business Development (North)
 Patient & Carer Engagement Lead (Central)
 Workforce & OD Lead (Central)
 CCG Lead, Newcastle & Gateshead
 CCG Lead, Northumberland
 PA to Committee

Quorum:

Deputies:

Chair or Deputy Chair
 2 x Group representatives

Deputies Required for all members wherever possible

Purpose:

To develop, oversee and manage the interface between the NTW “major development” capital schemes in conjunction with NHS England new models of care programmes, NHS England national reviews, the Newcastle & Gateshead Delivering Together programme and any other external stakeholder initiatives or consultations that may relate to the capital schemes in scope. The Programme Board will develop and monitor an overall programme plan which will incorporate appropriate timescales and milestones. The projects in scope are as follows:

- Alnwood Re-provision
- Adult Secure Service Re-provision
- Newcastle & Gateshead Delivering Together Inpatient Re-provision
- Overseeing the development of plans relating to the utilisation of hospital space at St George’s Park

Scope:

The scope of the programme is focused on the re-provision of new adult acute mental health care, older people’s organic and functional care facilities for Newcastle and Gateshead; and the re-provision of new adult and adolescent MSU in-patient facilities provided as part of the NHS England contracts. The programme is intrinsically linked with wider care model developments and national reviews:

- New Care Models for Adult Secure Services
- NHS England National Adolescent MSU review
- Newcastle & Gateshead Delivering Together
- Oversee the development of plans on the utilisation of hospital space at St George’s Park

To support the development of proposals and the submission of business cases for all of the in-patient schemes within scope,

Authority:

To act on behalf of the Board to receive assurances that effective arrangements are in place to manage those areas within the Programme Board’s scope across the organisation and to have delegated decision making authority with regards to achieving programme objectives.

Deliverables

The delivery of high standard care facilities for patients, carers and staff that provide healing environments to support a wide range of treatment strategies and stimulate recovery by:

- Making the best use of all available resources, by implementing affordable, sustainable solutions, including where appropriate, disposal and acquisition of land assets

- Optimising patient, carer and staff experiences in the built form and surrounding environment
- Achieving full compliance with national guidance and standards concerning the built form
- Supporting and enhancing integrated patient pathways that align to wider care model developments and commissioning intentions

The above are underpinned by broadly held views that built facilities are an important, but not the only, element of service pathways, and that the principal focus of resource allocation should be on a wide range of community based services.

Sub Groups:

Core Programme Team Meeting

Review: May 2018

Date of Last Review: