

NORTHUMBERLAND, TYNE AND WEAR NHS FOUNDATION TRUST

BOARD OF DIRECTORS MEETING

Meeting Date: 27 January 2016

Title and Author of Paper:

Preparation for Quality Account 2015-16 and Quality Priorities Setting 2016-17 Update
 Lisa Quinn, Executive Director of Performance & Assurance

Paper for Debate, Decision or Information: Information

Key Points to Note:

1. The 15-16 Quality Account will be finalised in May 2016, including progress against this year's quality priorities along with the final agreed quality priorities for 2016-17. The Quality Account production timetable is attached overleaf as Appendix 1.
2. The engagement process for determining the 16-17 quality priorities has commenced, comprising:
 - An online survey available on both the internet and intranet until 17.01.16 (NB as at 11.01.16 approximately 80 responses had been received).
 - Two quality priority workshops have also taken place with over 60 attendees, representing all stakeholder groups.

3. Emerging quality themes from both processes include:

• Waiting times	• Communication (particularly with carers)
• Activities for inpatient areas	• RIO & record keeping
• Partnership working	• Treatment pathways

4. Following the closure of the quality priorities survey, a longlist of themes and ideas will be collated and a voting process to condense all suggestions into a final shortlist will take place during February 2016, with the final quality priorities to be agreed by Governors and the Trust Board in March 2016.
5. Clinical Groups have been asked to consider how they can continue to support this process via their internal forums and the Trust Board is asked to note the above.

Outcome required: for information only

Quality Account 2015-16 & Quality Priorities 2016-17 Timetable Appendix 1

w/c	16/11/15	Paper to Trust CDT	
w/c	23/11/15	Speak easy Quality Priorities session	Quality Priority Survey 1 open
w/c	30/11/15		
w/c	07/12/15	Paper to CoG & Trust Board joint meeting	
w/c	14/12/15	Seek views at CoG QSG meeting (CANCELLED)	
w/c	21/12/15		
w/c	28/12/15		
w/c	04/01/16	Speak easy Quality Priorities session	
w/c	11/01/16	update to CoG Engagement session	
w/c	18/01/16	update to CDT & Trust Q&P	Collate responses to survey 1 and develop longlist of quality priority suggestions
w/c	25/01/16	update to Trust Board meeting	
w/c	01/02/16	Seek views at CoG QSG meeting Discuss at CDT-Q meeting	Quality Priority Survey 2 open - voting for shortlist
w/c	08/02/16	Seek views at CoG Engagement session	
w/c	15/02/16		
w/c	22/02/16		
w/c	29/02/16	collate responses & develop shortlist - discuss at CDT-Q	
w/c	07/03/16	CoG agree shortlist and 1516 quality priority to be audited..	
w/c	14/03/16	update to Trust Q&P	
w/c	21/03/16	Board agree quality priority shortlist	
w/c	28/03/16		
w/c	04/04/16	Full year data available (dashboard snapshot). Update CDT-Q	update to CoG QSG meeting
w/c	11/04/16	Draft 1 available and CoG/partners event, 30 day consultation starts	30 day consultation - attend OSC's and Healthwatch's
w/c	18/04/16	Draft 1 to CDT & Q&P	
w/c	25/04/16	Draft 1 to Trust Board	
w/c	02/05/16	Update CDT-Q	
w/c	09/05/16	draft 2 available, to CoG meeting	
w/c	16/05/16	Draft 2 to CDT, Q&P & Audit Committee	
w/c	23/05/16	Draft 2 to Trust Board	
w/c	30/05/16	Submission of Annual report (incl Quality Report) to Monitor	
w/c	06/06/16	Develop publication and easy read versions	
w/c	13/06/16		
w/c	20/06/16		
w/c	27/06/16	Upload final Quality Account to NHS Choices by 30th June	