

**NORTHUMBERLAND TYNE AND WEAR NHS FOUNDATION TRUST  
BOARD OF DIRECTORS' MEETING**

**ACTION CHECKLIST**

| Issue   | Date arose | Responsible Officer | Progress  |
|---|------------|---------------------|---|
| Safer Staffing - An additional report of the outcome of drilling down exercises.  | 24/9/14    | GO                  | On agenda of October 2015 Board meeting.                                    |
| <p>Quality and Safety Report</p> <p>This report highlighted themes from a community perspective and it was queried whether similar information to Safer Staffing on inpatient wards could be produced. Feasibility of producing a similar report to be looked at.</p> | 22/7/15    | DG/GO               | Discussions to take place. Estimate of an update to the January 2016 Board. |

**Eric Jarvis  
Board Secretary  
October 2015**