

**NORTHUMBERLAND TYNE AND WEAR NHS FOUNDATION TRUST
BOARD OF DIRECTORS' MEETING**

ACTION CHECKLIST

Issue	Date arose	Responsible Officer	Progress
<p>Quality and Safety Report</p> <p>This report highlighted themes from a community perspective and it was queried whether similar information to Safer Staffing on inpatient wards could be produced. Feasibility of producing a similar report to be looked at.</p>	22/7/15	GO	The outcome of national work is awaited.
<p>Safer Staffing Report and in depth analysis</p> <p>Gary O'Hare suggested seeing if the provision of further analysis was possible relating to the difference between safe staffing levels and the level we aim to provide so service users also receive a range of therapeutic services above those that only relate to their safety level of safe care.</p>	25/11/15	GO	To consider at March Board.
<p>Quality and Safety Report</p> <p>Format of future reports and reporting cycles to be considered and reported to a future Board.</p>	27/1/16	GO / LQ	To be considered for the next report, i.e. to the April Board.

**Eric Jarvis
Board Secretary
February 2016**