

**NORTHUMBERLAND TYNE AND WEAR NHS FOUNDATION TRUST
BOARD OF DIRECTORS' MEETING**

ACTION CHECKLIST

Issue	Date arose	Responsible Officer	Progress
<p>Safer Staffing:</p> <ul style="list-style-type: none"> • An additional report of the outcome of the drilling down exercises, perhaps on a quarterly basis. • Analysis to include a split between substantive staff and other staff. 	<p>24/9/14</p> <p>24/9/14</p>	<p>GO</p>	<p>To be considered at April 2015 Board meeting.</p>
<p>The percentage of patients participating in the Points of You process to be built into the Quality Report for 2014/15.</p>	<p>24/9/14</p>	<p>LQ</p>	<p>To be included in the Quality Report for 2014/15.</p>

**Eric Jarvis,
Board Secretary,
March 2015**