

# Northumberland, Tyne and Wear

NHS Foundation Trust

**Council of Governors and Board of Directors Joint Meeting**  
**Thursday 10 December 2015 from 1.00pm to 1.15pm**  
**Conference Rooms, Walkergate Park, Newcastle, NE6 4QD**

## Draft Minutes

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### Present:

Chair: Hugh Morgan Williams

### Council of Governors

Public: Michael Butler  
 Colin Browne  
 Christine Lumsdon  
 Austin O'Malley  
 Bill Scott

Service Users: Marian Moore  
 Rachel Simpson

Carers: Chris Macklin

Staff: Grahame Ellis  
 Bob Waddell

Local Authority: Cllr Lesley Spillard

### Board of Directors

Dr Leslie Boobis	Non-Executive Director
Alexis Cleveland	Non-Executive Director
Martin Cocker	Non-Executive Director
James Duncan	Deputy Chief Executive / Executive Director of Finance
Lisa Crichton-Jones	Executive Director of Workforce and Organisational Development
John Lawlor	Chief Executive
Gary O'Hare	Executive Director of Nursing
Ruth Thompson	Non-Executive Director

In attendance:

- Eric Jarvis, Board Secretary
- Wendy Pinkney, Membership Manager
- Caroline Wild, Deputy Director, Partnerships

Also in attendance for the joint engagement session on “Stigma” (following formal business) were the following Time to Change (TTC) representatives:

- Venetia Boon, TTC Mental Health Professionals Project Manager
- Christopher Gibbs, Peer Support Worker / TTC Champion
- Laura Ions-Chell, Peer Support Worker / TTC Champion
- Lisa Matthews, Lived experience representative , TTC Mental Health Professionals Project
- Paul Nicoll, Peer Support Worker / TTC Champion
- Gareth Sherring, Peer Support Worker / TTC Champion
- Angela Slater, Regional TTC Co-ordinator
- Cheryl Woodall, Registered Nurse, Alnwick Unit - Villa 14

**CoG  
91/15  
&  
Board  
146/15**

### **Welcome and Introductions**

Hugh Morgan Williams welcomed the Council of Governors and the Board of Directors to the meeting, and in particular new Governors commencing from 1 December 2015.

He said that since the result of the election for the Service User Governor for Neuro Disability Services, the successful candidate, Pauline Dawson, had stood down as a Governor. Under the Constitution we are able to invite the person who was placed second in the election to fill the vacancy provided the second placed person received at least 20% of the vote, and as such Lucy Reynolds has agreed to return to the Council of Governors.

Hugh said that he would be meeting with new Governors on an individual basis and he would be requesting them to become members of the committees/ groups.

**CoG  
92/15  
&  
Board  
147/15**

### **Apologies for Absence**

#### Council of Governors

- Margaret Adams
- Julia Allison
- Alisdair Cameron

**Action**

- Cllr Anne Dale
- Stuart Dexter
- Cllr Catherine Donovan
- Alan Gibbons
- Fiona Grant
- Prof Barry Hirst
- Cllr Gladys Hobson
- Claire Keys
- Cllr Karen Kilgour
- Steve Manchee
- Cllr Graeme Miller
- Revd Prof Pauline Pearson
- Lucy Reynolds
- Lisa Strong
- Dave Twist
- Jack Wilson

### Board of Directors

Dr Douglas Gee	Executive Medical Director
Neil Hemming	Non-Executive Director
Paul McEldon	Non-Executive Director
Lisa Quinn	Executive Director of Performance and Assurance
Chris Watson	Non-Executive Director

## **FORMAL BUSINESS OF THE COUNCIL OF GOVERNORS**

CoG  
93/15

### **Chair's and Non-Executive Directors' Terms and Conditions**

Eric Jarvis presented the paper, which explained the rationale for a proposed minor change to the Chair's and Non-Executive Directors' Terms and Conditions. The contents were noted by the Council of Governors.

The proposed change was to add the word "local" into paragraph 2.3.8, to state, "...you are or become a member of the Board of Directors of any other **local** NHS Body."

**The Council of Governors agreed to amend the Chair's and Non-Executive Directors' Terms and Conditions as proposed.**

## **FORMAL BUSINESS OF THE COUNCIL OF GOVERNORS AND BOARD OF DIRECTORS**

CoG  
94/15  
&  
Board  
148/15

### **Proposed change to the Trust Constitution**

Eric Jarvis presented the paper, which explained the rationale for a proposed change to the Trust Constitution, which may be of benefit in the forthcoming re-run of elections commencing in January 2016, where there are four Carer Governor vacancies. The contents were noted by the Council of Governors.

The proposal was to change 4 years to 6 years in paragraph 9.2 as follows:

- 9.1 An individual, who has, within the period specified below, attended any of the trust's premises as a service user or, as the carer of a service user may become a member of the trust.
- 9.2 The period referred to above shall be the period of **6** years immediately preceding the date of an application by the service user or carer of a service user to become a member of the trust.

**The Council of Governors and Board of Directors agreed to amend the Trust Constitution as proposed.**