

## Agenda

<b>Board of Directors' meeting</b> <b>Venue: Conference Rooms 1 &amp; 2, Walkergate Park,</b> <b>Benfield Road, Newcastle upon Tyne, NE6 4QD</b>	<b>Date: Wednesday, 29 April 2015</b> <b>Time: 1.30 pm – 3.30 pm</b>
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Agenda Item	Lead										
<b>1</b>	<b>Apologies</b>	<b>Chair</b> <b>verbal</b>									
<b>2</b>	<b>Declarations of interest</b>	<b>Board Secretary</b> <b>verbal</b>									
<b>3</b>	<b>Minutes of previous meeting held on 25 March 2015</b>	<b>Chair</b> <b>enc</b>									
<b>4</b>	<b>Matters arising not included on the agenda</b>	<b>Chair</b> <b>verbal</b>									
<b>5</b>	<b>Action checklist</b>	<b>Chair</b> <b>enc</b>									
<b>6</b>	<b>Chair's Report</b>	<b>Chair</b> <b>verbal</b>									
<b>7</b>	<b>Chief Executive's Report</b>	<b>Chief Executive</b> <b>enc</b>									
<b>8</b>	<b>Quality, Clinical and Patient issues:</b>  <b>For noting:</b> <b>i) Quality and Safety Report</b>  <b>ii) Safer Staffing Report</b>  <b>iii) Service User and Carer Experience</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;"><b>Executive Medical Director</b></td> <td style="text-align: center;"><b>enc</b></td> </tr> <tr> <td></td> <td style="text-align: center;"><b>Executive Director of Nursing and Operations</b></td> <td style="text-align: center;"><b>enc</b></td> </tr> <tr> <td></td> <td style="text-align: center;"><b>Executive Director of Performance and Assurance</b></td> <td style="text-align: center;"><b>enc</b></td> </tr> </table>		<b>Executive Medical Director</b>	<b>enc</b>		<b>Executive Director of Nursing and Operations</b>	<b>enc</b>		<b>Executive Director of Performance and Assurance</b>	<b>enc</b>
	<b>Executive Medical Director</b>	<b>enc</b>									
	<b>Executive Director of Nursing and Operations</b>	<b>enc</b>									
	<b>Executive Director of Performance and Assurance</b>	<b>enc</b>									

<p><b>9</b></p>	<p><b>Performance and Assurance:</b></p> <p><b>For noting:</b></p> <p>i) <b>Performance Report</b></p> <p>ii) <b>Infection Prevention and Control / Emergency Preparedness, Resilience and Response</b></p> <p>iii) <b>Staff Friends and Family</b></p> <p><b>For approval:</b></p> <p>iv) <b>Review of Terms of Reference for the Board and its Committees</b></p>	<p><b>Executive Director of Performance and Assurance / Executive Director of Finance</b></p> <p><b>Director for Infection Prevention and Control and Emergency Planning Resilience and Response</b></p> <p><b>Executive Director of Performance and Assurance</b></p> <p><b>Board Secretary</b></p>	<p><b>enc</b></p> <p><b>enc</b></p> <p><b>to follow</b></p> <p><b>enc</b></p>
<p><b>10</b></p>	<p><b>Strategy and Partnerships including Commercial and Business Development:</b></p> <p><b>For noting:</b></p> <p>i) <b>Nursing Strategy Annual Report</b></p> <p>ii) <b>Newcastle Gateshead Clinical Commissioning Group “Deciding Together” update</b></p> <p><b>For discussion:</b></p> <p>iii) <b>Workforce Strategy / Organisational Development Strategy</b></p> <p><b>For approval:</b></p> <p>iv) <b>Annual Plan Review 2015/16 - Board Declarations</b></p>	<p><b>Executive Director of Nursing and Operations</b></p> <p><b>Chief Executive</b></p> <p><b>Executive Director of Workforce and Organisational Development</b></p> <p><b>Executive Director of Performance and Assurance</b></p>	<p><b>enc</b></p> <p><b>enc</b></p> <p><b>enc</b></p> <p><b>enc</b></p>

11	<b>Regulatory Issues:</b>  <b>For approval:</b> i) <b>Quarterly Report to Monitor</b>  <b>For adopting:</b>  ii) <b>Draft Annual Governance Statement</b>	<b>Executive Director of Performance and Assurance</b>   <b>Chief Executive</b>	<b>enc</b>   <b>enc</b>
12	<b>Minutes / papers for information:</b>  i) <b>Council of Governors' minutes</b>  ii) <b>Local Safeguarding Update Boards</b>	<b>Chair</b>  <b>Executive Director of Nursing and Operations</b>	<b>enc</b>  <b>enc</b>
13	<b>Questions from the public</b>	<b>Chair</b>	<b>verbal</b>
14	<b>Date, time and place of next meeting:</b>  <b>Wednesday, 27 May 2015, 1.30 pm at Conference Rooms 1 and 2, Ferndene</b>	<b>Chair</b>	<b>verbal</b>