

Activity Category	Activity Example	Required Knowledge, Skills or Experience	Support Available to Achieve Required Knowledge, Skills or Experience
<p><b>Induction Programmes</b></p>	<ul style="list-style-type: none"> <li>• Contributor Induction (own)</li> <li>• Corporate Induction (presentations)</li> </ul>	<ul style="list-style-type: none"> <li>• Recent experience of mental health services either as a service user or a carer</li> </ul>	<ul style="list-style-type: none"> <li>• Registration for involvement</li> <li>• Introduction drop-in session</li> <li>• Understanding of Trust, what involvement is, values and behaviours</li> <li>• Involvement Facilitators</li> <li>• Staff Lead officer</li> </ul>
<p><b>Trust Promotion</b></p>	<ul style="list-style-type: none"> <li>• Awareness talks about involvement</li> <li>• Opportunities for involvement &amp; engagement promotion</li> <li>• Video production</li> <li>• Conference attendance: market stalls</li> </ul>	<ul style="list-style-type: none"> <li>• Relevant criteria may apply to individuals with regard to knowledge of a service or diagnosis</li> </ul>	<ul style="list-style-type: none"> <li>• Contributor Induction Programme</li> <li>• Shadowing</li> <li>• Staff support</li> </ul>
<p><b>Consultation Groups</b></p>	<ul style="list-style-type: none"> <li>• Transformation / Service re-design</li> <li>• Consultative forums</li> <li>• Focus groups</li> </ul>	<ul style="list-style-type: none"> <li>• Relevant criteria would apply to individual with regard to knowledge of a service or diagnosis</li> </ul>	<ul style="list-style-type: none"> <li>• Contributor Induction Programme</li> <li>• Staff support</li> <li>• Briefing before and at meetings</li> </ul>

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<b>Personal Stories</b>	<ul style="list-style-type: none"> <li>• Presentations at staff induction and training sessions, Group or committee settings such as the Board or Reference Group</li> <li>• General awareness raising</li> </ul>	<ul style="list-style-type: none"> <li>• Expert by Experience</li> <li>• Carer experience</li> <li>• Knowledge of recovery values</li> <li>• Experience talking about personal journey to a wide-ranging audience</li> </ul>	<ul style="list-style-type: none"> <li>• Contributor Induction Programme</li> <li>• Expert by Experience training</li> <li>• Leadership Programme</li> <li>• Staff support</li> </ul>
<b>Recruitment of Staff</b>	<ul style="list-style-type: none"> <li>• Shortlisting</li> <li>• Interview panel member</li> <li>• Centralised recruitment</li> <li>• Meet and greet roles</li> <li>• Group presentations for observational assessments</li> </ul>	<ul style="list-style-type: none"> <li>• Attendance at recruitment briefing / values-based training</li> <li>• Experience of interview panel membership can be sufficient</li> <li>• Relevant criteria may apply with regard to knowledge of a service or diagnosis</li> </ul>	<ul style="list-style-type: none"> <li>• Contributor Induction Programme</li> <li>• Pre-briefing - awareness of recruitment process and role</li> <li>• Staff support</li> <li>• Shadowing</li> </ul>

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<b>Evaluations</b>	<ul style="list-style-type: none"> <li>• Patient-Led Assessments of the Care Environment (PLACE)</li> <li>• Mock Care Quality Commission (CQC) Inspections</li> <li>• Fundamental Standards (CQC)</li> </ul>	<ul style="list-style-type: none"> <li>• None specific</li> </ul>	<ul style="list-style-type: none"> <li>• Contributor Induction Programme</li> <li>• PLACE Training</li> <li>• Member of the Fundamental Standards Group</li> <li>• Briefing of Inspection Standards</li> </ul>
<b>Committee or Group Membership</b>	<ul style="list-style-type: none"> <li>• Provider collaborative</li> <li>• Consultation Forums</li> <li>• Steering Groups</li> <li>• Recruitment</li> </ul>	<ul style="list-style-type: none"> <li>• Relevant recent experience (previous 4 years)</li> </ul>	<ul style="list-style-type: none"> <li>• Contributor Induction Programme</li> <li>• Medical Education Training</li> <li>• Leadership Programme</li> </ul>

**Note:** This is not an exhaustive list.