

## Agenda

<b>Board of Directors' Meeting</b> <b>Venue: Board Room, St Nicholas Hospital</b>	<b>Date: Wednesday, 24 May 2017</b> <b>Time: 1.00pm – 3.00pm</b>
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Item	Lead	
1	<b>Apologies</b>	Chair verbal
2	<b>Declarations of interest</b>	Board Secretary verbal
3	<b>Minutes of previous meeting held on 22 March 2017</b>	Chair enc
4	<b>Action list and matters arising not included on the agenda</b>	Chair enc
5	<b>Chair's Report</b>	Chair verbal
6	<b>Chief Executive's Report</b>	Chief Executive enc
7	<b>Service User Experience</b>	apols
8	<b>Quality, Clinical and Patient issues:</b>	
	i) <b>Transforming Care Update</b>	Executive Director of Nursing and Operations enc
	ii) <b>Commissioning and Quality Assurance Report – month 12</b>	Executive Director of Commissioning & Quality Assurance enc
	iii) <b>Commissioning and Quality Assurance Report – month 1</b>	Executive Director of Commissioning & Quality Assurance enc
	iv) <b>Safety Report Quarter 4</b>	Executive Director of Nursing and Operations enc
	v) <b>Service User and Carer experience</b>	Executive Director of Commissioning & Quality Assurance enc

	<ul style="list-style-type: none"> <li>vi) Visit feedback themes</li> <li>vii) Safer Staffing Levels – Quarter 4</li> <li>viii) Staff Friends &amp; Family Report – Quarter 4</li> <li>ix) Guardians of safe working hours</li> </ul>	<p>Executive Director of Nursing and Operations</p> <p>Executive Director of Nursing and Operations</p> <p>Executive Director of Commissioning &amp; Quality Assurance</p> <p>Executive Medical Director</p>	<p>enc</p> <p>enc</p> <p>enc</p> <p>enc</p>
9	<p><b>Strategy and Partnerships (including Commercial and Business Development)</b></p> <ul style="list-style-type: none"> <li>i) Informatics Strategy</li> <li>ii) Risk Management Strategy</li> </ul>	<p>Executive Director of Commissioning &amp; Quality Assurance</p> <p>Executive Director of Commissioning &amp; Quality Assurance</p>	<p>enc</p> <p>enc</p>
10	<p><b>Workforce</b></p> <ul style="list-style-type: none"> <li>i) Focus on workforce issues</li> <li>ii) Whistleblowing/raising concerns</li> </ul>	<p>Executive Director of Workforce and Organisational Development</p> <p>Executive Director of Workforce and Organisational Development</p>	<p>enc</p> <p>enc</p>
11	<p><b>Regulatory</b></p> <ul style="list-style-type: none"> <li>i) Quarterly Report to NHSI and submissions Q4</li> <li>ii) Board Assurance Framework and Corporate Risk Register</li> </ul>	<p>Executive Director of Commissioning &amp; Quality Assurance</p> <p>Executive Director of Commissioning &amp; Quality Assurance</p>	<p>enc</p> <p>enc</p>

	<b>iii) Annual Accounts &amp; Management Rep Letter</b> <b>iv) Annual Report</b> <b>v) Annual Quality Account</b>  <b>vi) Annual Audit Committee Report</b> <b>vii) Annual Governance Statement</b>  <b>viii) NHS Improvement Self Certifications</b>	<b>Deputy Chief Executive and Executive Director of Finance</b>  <b>Board Secretary</b>  <b>Executive Director of Commissioning &amp; Quality Assurance</b>  <b>Audit Committee Chair</b>  <b>Chief Executive</b>  <b>Executive Director of Commissioning &amp; Quality Assurance</b>	<b>enc</b>  <b>enc</b>  <b>enc</b>   <b>enc</b>  <b>enc</b>  <b>enc</b>
<b>12</b>	<b>Minutes / Papers for information</b>  <b>i) Council of Governors' issues</b>  <b>ii) Committee updates</b>	  <b>Chair</b>   <b>Non-Executive Directors</b>	   <b>verbal</b>   <b>verbal</b>
<b>13</b>	<b>Questions from the public</b>	<b>Chair</b>	<b>verbal</b>
	<b>Date, time and place of next meeting:</b>  <b>Wednesday, 28 June 2017, 1.30pm,</b> <b>Monkwearmouth Hospital</b>	<b>Chair</b>	<b>verbal</b>